

FRANKLIN TWP BD OF ED-01501590 - Corrective Action Report (Detail)

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	FRANKLIN TWP BD OF ED-01501590	126	01/16/2023	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Lea Berry 01/06/2023 04:47 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Ashley Stewart 12/15/2022 02:20 PM				
	Letters were mailed home to the students who will have a change in meal status due to an error in the application determination. Flagged by Lea Berry 12/14/2022 08:23 AM				
Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1.) The SFA must indicate the date of correction for all application errors. *****The number of Certification and Benefit Errors are greater or equal to 10%, therefore an Independent Review of applications must be completed for next school year. More details will be provided lat					
Verification	Verification (On-Site Assessment Tool) (207H)	FRANKLIN TWP BD OF ED-01501590	208	01/16/2023	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Lea Berry 01/06/2023 04:48 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Ashley Stewart 12/15/2022 02:14 PM				
	Moving forward all applications will be more carefully review for household size, frequency of income and the Confirming Official will verify after the Determining Official. Flagged by Lea Berry 12/14/2022 08:24 AM				
The Confirming Official must record on the Verification Tracker the date of the confirmation review. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.					
Verification	Verification (On-Site Assessment Tool) (207H)	FRANKLIN TWP BD OF ED-01501590	209	01/16/2023	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Lea Berry 01/06/2023 04:48 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Ashley Stewart 12/15/2022 02:13 PM				
	Moving forward all applications will be more carefully review for household size, frequency of income and the Confirming Official will verify after the Determining Official. Flagged by Lea Berry 12/14/2022 08:23 AM				
The SFA must complete the verification process according to guidelines established in The Eligibility Manual for School Meals. It is recommended that staff responsible for the verification process view the recorded Verification webinar available under the Training tab in SNEARS. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.					

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Verification	Verification (On-Site Assessment Tool) (207H)	FRANKLIN TWP BD OF ED-01501590	214	01/16/2023	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Lea Berry 01/06/2023 04:48 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Ashley Stewart 12/15/2022 02:15 PM				
	Moving forward will make sure that 10 calendar days are given.				
Corrective Action History	Flagged by Lea Berry 12/14/2022 08:24 AM				
	Households for whom benefits were to be reduced or terminated, due to verification, must be given 10 calendar days written advance notice of the change. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation..				
	Meal Counting and Claiming (Off-Site Assessment Tool) (300H)				
	FRANKLIN TWP BD OF ED-01501590				
Meal Counting and Claiming	Meal Counting and Claiming (Off-Site Assessment Tool) (300H)	FRANKLIN TWP BD OF ED-01501590	305	01/16/2023	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Lea Berry 01/27/2023 03:18 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Lawren Birmingham 01/13/2023 04:32 PM				
	The policy will be updated once the Board's Policy Committee has scheduled a meeting for review of any policies, as indicated by Straus Esmay - the District's policy provider. Straus Esmay was alerted of this necessary update and was asked to provide the revised policy verbiage, which the Business Office has yet to receive.				
	The District's Policy Committee does not have pre-scheduled/standing meetings, but does schedule once a Straus Esmay alert is received.				
	Flagged by Lea Berry 12/14/2022 08:25 AM				
Corrective Action History	The charge policy must be updated to include the new NJ Hunger-Free Students' Bill of Rights Act. As part of the corrective action, please list the date that the policy was updated.				
	Meal Components and Quantities - Day of Review (On-Site Assessment Tool - Site) (400H)				
	CAROLINE L REUTTER SCHOOL-1463				
	401				
	01/16/2023				
	CAP Accepted				
Meal Components and Quantities - Day of Review	Meal Components and Quantities - Day of Review (On-Site Assessment Tool - Site) (400H)	CAROLINE L REUTTER SCHOOL-1463	401	01/16/2023	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	<p>Corrective Action Plan: Accepted by Lea Berry 01/27/2023 03:20 PM</p> <p>CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by Tracy Coston 01/16/2023 04:43 PM</p> <p>On 1/15/22, all cashiers were re-trained on offer vs. serve and the required meal components of a meal. Also on 1/15, the fruit and juice items offered were moved next to the cashier on the breakfast serving lines. An iPad and Pin Pad have been ordered and are being installed and synced to the RealTime system, so that the cashier at the breakfast cart can have the students enter their ID number for access to their account. This will increase the efficiency of the line as far as accuracy and time. This will also allow the cashier to re-check the breakfast chosen to be sure that the student has a complete meal. The expected date of the IPAD and pin pad to be up and running is March 1, 2023.</p>				
	<p>Flagged by Lea Berry 12/14/2022 08:28 AM</p>				
	<p>Students must take the required number of components for breakfast in order for their meals to be claimed for reimbursement. If the SFA has offer versus serve, students must select at least 3 food items in the proper quantities. One item selected must be ½ cup fruit and/or vegetable. Food service staff/cashiers must receive training on how to accurately recognize a reimbursable meal under offer versus serve. If the SFA does not have offer versus serve, students must take all 3 components in the proper quantities. Food service staff/cashiers should receive training on how to accurately recognize a reimbursable breakfast.</p> <p>On the day of breakfast 2 breakfasts observed did not contain a fruit component. I suggest moving the fruit closer to the register and getting a portable register so the cashier is not having to look up the teachers and the kids on the rosters.</p> <p>Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>				

Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged